



MEETING MINUTES

8pm on 8th January 2019 at the Blythe Hill Tavern

In Attendance

Ellie, Katherine, Zoe, Gary, Julian, Shereen, John, Jim, Marcel, Becki, Rich, Nicholas, Svea, Nick, Suzanne, Jo, Graeme, Dave and Tim. Also in attendance were Steve Langley – Glendale, Peter Maynard – Lewisham Green Spaces.

Welcome

Ellie welcomed everybody to the meeting, and introductions were made for the benefit of new attendees. The minutes of the previous meeting were approved prior to the meeting.

Agenda

1. Q&A with Peter Maynard

There were no specific questions submitted outside of those covered in topics below.

2. Signs

Preliminary costs were circulated to the Signs sub-group prior to the meeting and updated copies of the project brief handed out to those present. Using funds from the 2018 Festival combined with additionally secured funds from both SELCHP and Crofton Park Ward the plan is to present design proposals for consultation with residents and park users in the coming weeks. Josh's exception to the cost of the signs was noted, as was the fact that the initial estimate of £7,000 was likely to be exceeded. A new estimate of costs of £9,200 was agreed by those present.

Replacement signs are being funded entirely by the Friends (and not directly by the Council). Graeme asked Peter Maynard / Steve Langley if there were likely to be any associated costs or planning

permission required from Lewisham Council / Glendale. In terms of maintenance they confirmed as it was replacing 'like-for-like' the maintenance of the signs would remain under Glendale's existing contract. Steve Langley will advise as to any installation costs should these be managed by Glendale. (Current quotes include installation by the manufacturer but there is the option of Glendale managing the installation).

Peter Maynard suggested a site meeting be arranged to review the current locations and also recommended we secure an additional quote from council approved supplier – Broxap who offer a range of signage well used throughout the borough. In response to the added possibility of moving the existing noticeboard, he advised that Broxap do offer an option with a noticeboard included and suggested these as possibilities for each of the four entranceways.

He also advised that a new funding option would soon be available and would cover such initiatives. - The Green Fund will be administered by his department and a toolkit is currently in development. However no confirmation was given as to when this would go live and the Friends have already secured substantial funding for the project.

Broxap signs are approximately £2,200 each and currently the Friends have £9,200 secured funds available.

Graeme agreed to compile three quotes for the various options and also finalise designs for display up on the Fields to consult local residents and for review by Lewisham / Glendale. This would include x4 entranceway signs, the directional fingerpost sign and also the possibility of a skyline sign feature.

ACTION: Graeme to secure required quotes and finalise designs
Steve Langley to advise of any additional costs if manufacturers install signs.

[** Subsequent to meeting Peter Maynard corrected supplier recommendation – Browse Bion]

3. Playground update

Ellie provided a brief summary of activities to date for the benefit of new members. Steve Langley confirmed that a site meeting would take place on 14th January between Glendale and equipment suppliers Proludic for a final site inspection. Ellie confirmed that the wobble bridge was to be installed within the woodchip area by the pirate ship, the pirouette by the decking near the sandpit and the accessible bucket swing to be installed by the existing swings. Representatives from the Friends are available to attend if required.

Following this meeting final costs would be provided by Proludic and date(s) for installation agreed.

ACTION: Glendale to update Friends following the site visit
Proludic to supply final quote



[** Subsequent to meeting Darren Budden has advised that they would source additional quotes]

4. Mural update

Zoe advised that she would be meeting with Charlotte from 6 Arts later this week to establish a process for planning a mural for the Montacute Road entranceway. Peter Maynard reminded all that final approval for any design, tools used etc rest with Lewisham / Glendale and advised that earliest review of any proposed design would mean they could give their decision before presentation to the public. Any such proposals should be forwarded to Steve Langley and Darren Budden at Glendale.

ACTION: Zoe to draft a process and update the group following her meeting with Charlotte.

*** People & Wildlife update**

Darren has had to step down from his role of Joint People and Wildlife Officer but Julian is still keen to progress efforts on the wildlife front.

Katherine advised of a Wildlife Identification Walk with the London Wildlife Trust and suggested this as an event for the Fields. Ellie advised that we would have to notify Glendale of any such activity in advance and potentially complete risk assessments where necessary.

The 16th of March had previously been proposed for a planting and clearing day (in advance of the proposed Green Flag walk-around visit).

Several new members have expressed interest in getting involved with the community garden and Ellie explained this would replace the existing main flowerbed near the entrance to the playground. Glendale have advised that the shrubs there are inappropriate (lots of prickles) and are to be removed but as yet no date has been set for this. The design of any garden would be agreed by the Friends and recognising how children use it currently it was again proposed that willow tunnels somehow be incorporated into the design. Ellie advised that a specific WhatsApp group for those interested in supporting the community garden had been set up.

ACTION: All interested in helping re the Community Garden to join the WhatsApp group.
Katherine to advise on proposed Wildlife Walk

5. Logo

Following Ellie's email to the groups – 16 responses were received to the questions provided by Jo. 7 people opted for complete change of design: 9 voted to keep the existing design, but of those 5 would be happy to see some refresh of the current motif. There is the potential for inclusion of any new / refreshed design on the proposed new signage. [Although any new/revised design could be potentially be included on new signs, it was noted that progress of the signs project was not dependent on this].



ACTIONS: Suzanne to send table of responses to Jo.
Jo to draft 3 options for review / vote by Friends

6. Blythe Hill Fields Festival 2019

We have been advised that there may not be a Lewisham People's Day this year – if this is the case, the Blythe Hill Fields Festival may again take place on the first Saturday in July. This is dependent on securing an overall Festival co-ordinator / project manager as Ellie has advised that she is unable to assume the role this year.

A list of Festival tasks by area was included along with the agenda for Friends to volunteer for. [It was noted that this year the event would have to be fully funded. There is no contingency to cover costs as our usual base funds have been reallocated towards the playground improvements].

ACTION: Friends to volunteer for specific areas
Advertise – call out to group for Festival Co-ordinator

7. AOB

Website: Marcel raised the issue of the website and the need for someone to take on the role of updating it. Existing version was created in Dreamweaver and not accessible or user friendly in terms of updating. Tim volunteered to review requirements based on previous brief created last year. A separate WhatsApp sub-group has been created with Tim, Dave, Rich and Zoe participating.

ACTION: Tim to review web brief and agree next steps

8. Date of meetings

Next general Friends meeting	Tuesday 26 ^h February 2019
Planting day	16 ^h March
Green Flag	application to be made for 2020
Signage consultation event	tbc
* Interim 2019 Festival Meeting	tbc

Ongoing activities:

- Annual Activity Calendar
- Friends FAQ List
- Tree planting – including Memorial trees.
- Activities / facilities for kids over 12
- New Park User Survey
- Trim Trail Maintenance
- Green Flag Award

Park Observations – General/Litter/Use:

General	Codrington Hill Christmas Tree Collection Point: Glendale were advised of truckloads of trees arriving before xmas by a local resident. They have confirmed that they didn't put any conditions on their notice so technically nothing they can do. Steve advised that all trees are chipped and used throughout the borough where possible.
Litter	
Use	

8.01.18