



## HEALTH & SAFETY POLICY

The Friends of Blythe Hill Fields are a group of committed volunteers aiming to represent everyone living around or using Blythe Hill Fields. It takes seriously its responsibilities to all volunteers taking part in any of its activities.

There are three main activities organised by the Friends: regular public meetings, planting and other physical activities and the annual community festival.

**Public Meetings** – these are usually held at the Ackroyd Community Centre in the evening. The only activity is setting up and putting away chairs and tables. There are no hot drinks or other potential hazards. There is no specific risk assessment or policy in place to cover meetings.

**Planting and other physical activities in the park** – most activities are organised in collaboration with Glendale. They undertake a risk assessment for each activity and are present on site to supervise, provide tools and training and maintain a first aid facility on site. All volunteers are encouraged to warm up before work starts. As it is all volunteering, people only take on jobs they can do and advised not to over exert themselves. Where tools are being used, all volunteers are responsible for their own tools and are instructed not to leave them in a manner that could potentially harm anyone else.

**Annual Community Festival** – this is the biggest activity organised by the Friends. It has its own Risk Assessment, Method Statement and Health & Safety considerations. As part of the Glendale application, all the above documents are required before permission is granted. The Friends strives to make the festival a fun and safe experience for everyone involved and ensures that it does everything possible to minimise risks and hazards.